

DISTRICT ATTENDANCE AREAS

The establishment of attendance area boundaries for the elementary schools will be completed on an annual basis as follows:

Each year building and district administrators will meet on a regular basis beginning in April to track enrollment by grade-level and identify potential class sizes that may be imbalanced. These regularly scheduled meetings will allow building administrators to identify staffing needs as well as the potential of student shifts that need to occur. As outlined in Policy 3130 building administrators will notify impacted families prior to the end of the current school year.

When it is necessary to move student between schools, the following criteria will be used to determine which children will be reassigned:

- Special student needs (i.e., special programs, adjustment problems).
- Location of residence (for exceptions see Policy 3131, District Attendance Area Transfers).
- Attempt to maintain all children from the same family in the same school.
- Number of in-district involuntary transfers (Has the child changed schools due to boundary line changes?).
- Date of enrollment.
- Previous school attended.
- Transportation (can the regular bus routes transport a child to and from the school?).